

**WELCOME PACKET**  
**2024-2025 SCHOOL YEAR**



# SCHOOL HOURS

## Front Office

Monday – Friday 7:30AM - 3:30PM

## School Doors Open

8:00AM

## School Starts

8:15AM

## School Dismissal

K-5<sup>th</sup> grade 3:00PM

Middle School 3:15PM

## First Day and Last Day of School

Half Days 8:15AM – 11:30AM

# WHO DO I CONTACT

Attendance  
General Questions

[office@fhlds.org](mailto:office@fhlds.org)  
503-359-4853

Classroom Related Questions  
Student Behavior  
Academic Progress

Find your student's teacher in the  
[Staff Directory](#)

Donations  
Become a Sponsor  
Auction  
Newsletter

[johnsone@fhlds.org](mailto:johnsone@fhlds.org)

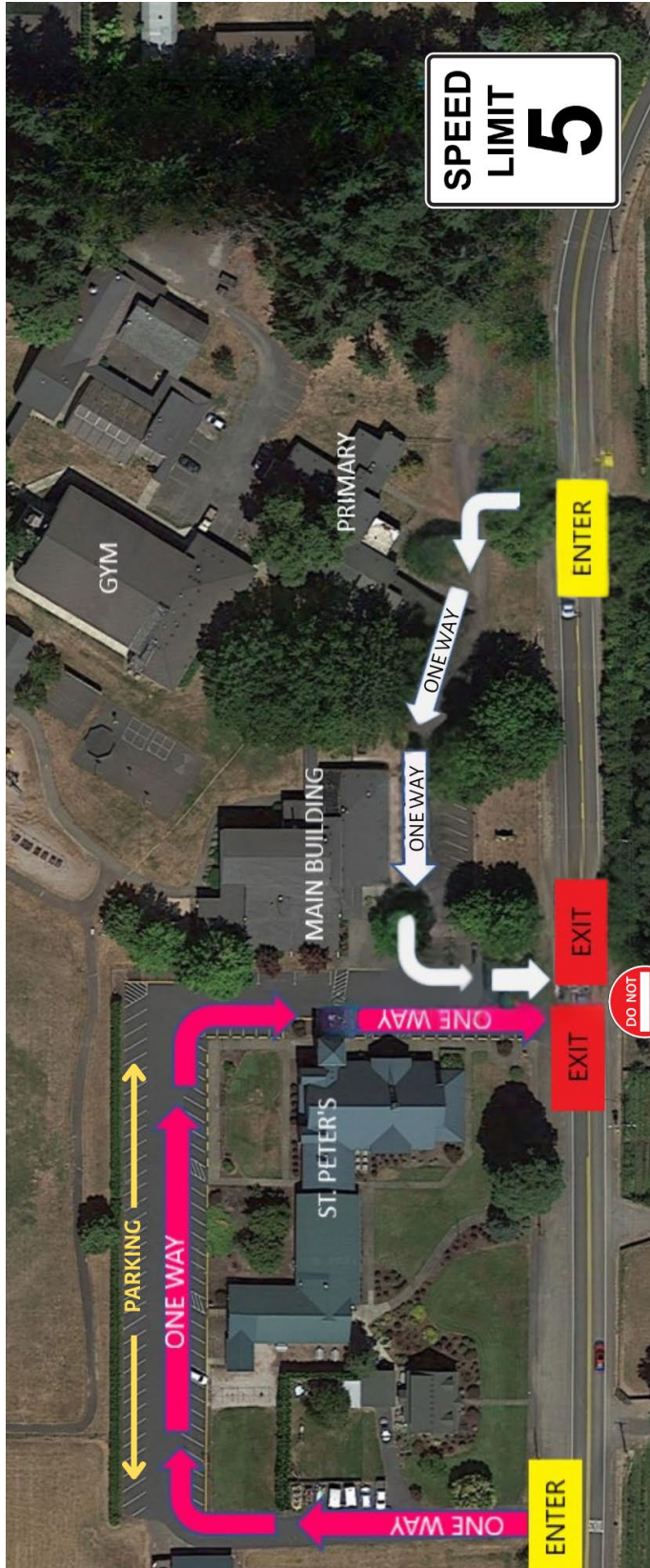
Tuition  
Financial Aid  
Payments

[reesea@fhlds.org](mailto:reesea@fhlds.org)

Nutrition Program

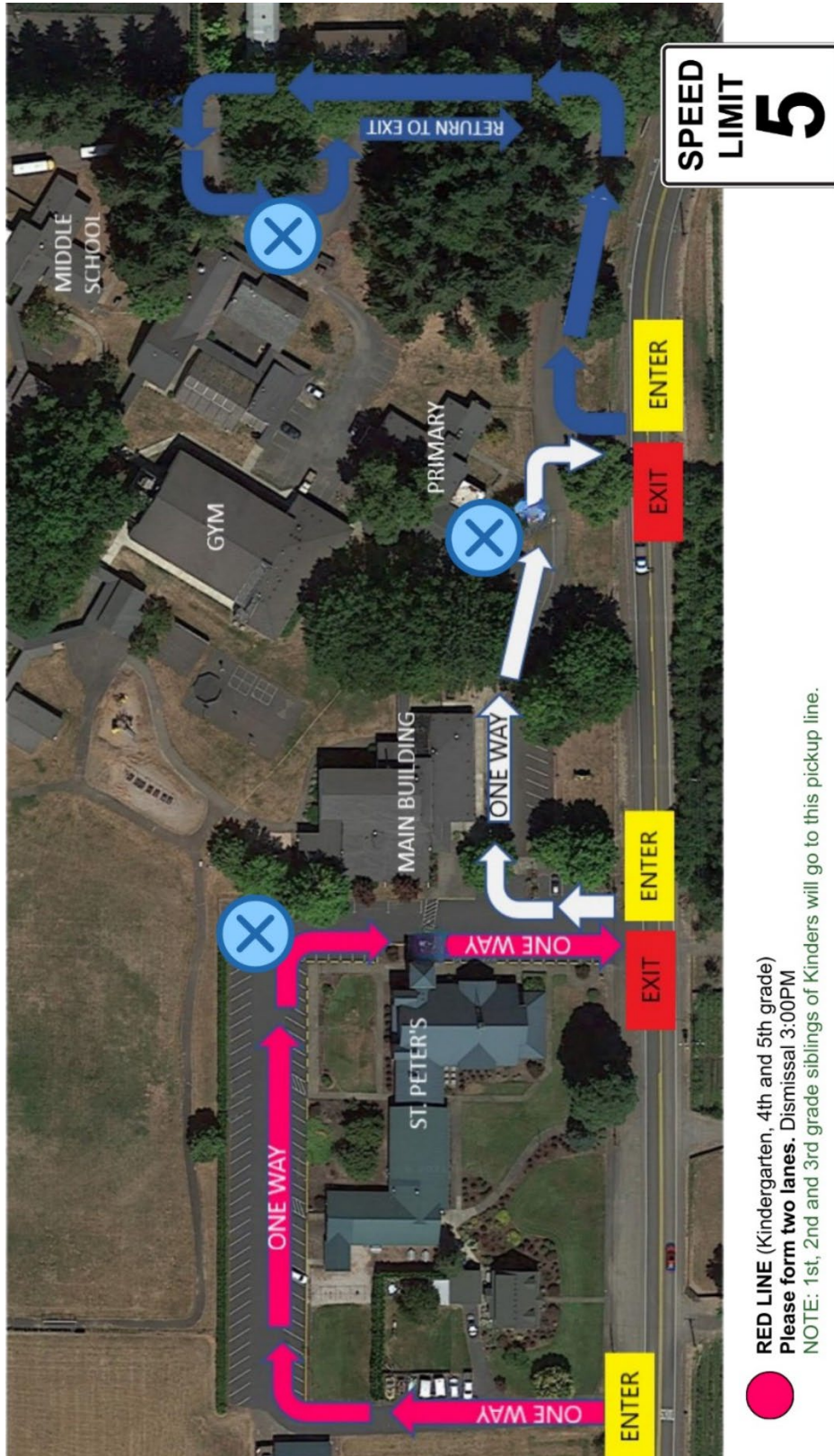
[ysunzae@fhlds.org](mailto:ysunzae@fhlds.org)

# STUDENT DROP-OFF



-  PARK and walk-up
-  Car drop-off

# STUDENT PICKUP



**RED LINE** (Kindergarten, 4th and 5th grade)  
 Please form **two lanes**. Dismissal 3:00PM  
 NOTE: 1st, 2nd and 3rd grade siblings of Kinders will go to this pickup line.

**PRIMARY LINE** (1st, 2nd & 3rd grade)  
 Please form **two lanes**. Dismissal 3:00PM  
 NOTE: If an older sibling exists in 4th or 5th grade (ONLY) the older sibling will go to the Primary pickup line.

**MIDDLE SCHOOL** (6th, 7th, & 8th grade)  
 Dismissal 3:15PM

**DISMISSAL AREA**  
 PLEASE STAY IN YOUR VEHICLE and place your "Last Name" card visible in the front left corner of your windshield. Students will be dismissed from this area.

# IMPORTANT DATES

## AUGUST

- 21-22** Family School Visits
- 25** Back to School Event  
2:30-4:30PM
- 27** First Day of School  
**½ day-Dismiss at 11:30**
- 29-30** Middle School Retreat

## SEPTEMBER

- 2** Labor Day - No School
- 10** Running Club begins!
- 23** Picture Day

## OCTOBER

- 4** Grandparent's Day
- 14** No School Teacher Workday
- 15-16** No School  
Parent-Teacher Conferences
- 17-18** No School Teacher Professional Development

## NOVEMBER

- 9** Pancake Breakfast  
Christmas Bazaar
- 11** No School Veterans Day
- 22** End of 1st Trimester
- 25** No School Professional Development
- 26-27** No School Teacher Workday
- 28-29** No School Thanksgiving Break

## DECEMBER

- 13** All School Christmas Event
- 23-31** No School Christmas Break

## JANUARY

- 1-3** No School Christmas Break
- 20** No School MLK Day
- 27-31** National Lutheran Schools Week

## FEBRUARY

- 13-14** No School L.E.S.T
- 17** No School Presidents' Day
- 27** End of 2nd Trimester
- 28** No School Teacher Workday

## MARCH

- 1** School Auction
- 19-20** No School Parent-Teacher Conferences
- 21-28** No School Spring Break
- 31** No School Professional Development

## APRIL

- 18-21** No School Good Friday/Easter Monday

## MAY

- 1** National Day of Prayer
- 3** Arts Showcase
- 9** Run for the Hills
- 26** No School Memorial Day
- 30** Field Day

## JUNE

- 5** Last Day of School  
**½ day-Dismiss at 11:30**
- End of 3rd Trimester
- 8th Grade Graduation

# WHERE CAN I LEARN MORE



**PAL HOURS**  
The time for billing unfulfilled PAL hours is approaching. Hours not served and/or not entered on the Google tracking sheet will be billed through TADS on June 10th at \$10 per hour. If you need help or have questions, please contact the front office.

**FALCON FLY-UP**  
Falcon Fly-Up is a FHLCs tradition where students get the opportunity to meet their teacher for the coming school year. On Friday, May 31, students will have a fun get-to-know you Q&A session with their teacher for the coming 2024-25 school year.



Falcon News, **your number one source for information!** Check your inbox every Wednesday for the latest edition of our weekly newsletter.



Take a peek at our announcement TVs for school news highlights, upcoming events and reminders.



We love to support those who support FHLCs. Have a flier or business you'd like to advertise? Bring your flier to the front office—please do not post to this board directly. Fliers not approved by the office will be removed.



Visit [Alma](#) to view your child's attendance and report cards. Email [office@fhcls.org](mailto:office@fhcls.org) for login information.



Log into [TADS](#) to pay your child's tuition, fee, lunches, etc.



Our main system to inform families about cancellations and other important events. You can find the Remind App in your [Play Store](#) or [App Store](#), but it is not required to sign up or receive text notifications. Join the All School Text for school-wide notifications. Text [@FHLCs](#) to 81010



Follow us on [Facebook](#) and [Instagram](#) for upcoming events and highlights throughout the school year.



For other great resources visit the [Parent Resources](#) section on our website!



# SUPPLY LIST

## PRIMARY (Kindergarten, 1<sup>st</sup>, 2<sup>nd</sup>)

- Backpack
- Personal headphones (no earbuds)
- 2 rolls white paper towels
- 2 square boxes Kleenex
- Emergency Kit- 2 water bottles, 2 nonperishable food items, 1 comfort item in a gallon zip lock bag labeled with name

## INTERMEDIATE (3<sup>RD</sup>, 4<sup>TH</sup>, 5<sup>TH</sup>)

- Backpack
- Personal headphones (no earbuds)
- 2 rolls white paper towels
- 2 square boxes Kleenex
- 3rd grade** quart size bags 1 box
- 4<sup>th</sup> grade** gallon size bags 1 box
- 5th grade** quart size bags 1 box
- Emergency Kit- 2 water bottles, 2 nonperishable food items, 1 comfort item in a gallon zip lock bag labeled with name

## MIDDLE SCHOOL (6<sup>TH</sup>, 7<sup>TH</sup>, 8<sup>TH</sup>)

- Box of Crayons (any size)
- Any size box of Crayola washable markers
- Colored pencils (large assortment)
- Glue sticks - solid type, large 2
- Scissors (7" pointed)
- Zipper pencil pouch/Pencil Box 1
- Backpack
- Blue or black ink pens
- #2 pencils or mechanical pencils
- Highlighter Markers - Any Color 1
- Composition notebook - any color 6
- Spiral notebook 1
- Folder with pockets 2
- 1 inch binder
- 1 3X5 lined index cards (100 ct.)
- 1 Washington County Library Card
- 1 ESV (English Standard Version) Bible
- 1 Calculator - inexpensive such as TI-30 XIIS (required for math)
- 1 Rolls of scotch tape 3/4 in tape dispenser refill or plastic roll
- 1 Rolls of WHITE paper towels (class use)
- 2 Clorox Wipes (class use)
- 1 Tissue box (class use)
- 1 Personal headphones
- 1 Chromebook Carrying Case (12-13" size)

# LUNCH

Hot lunch is available to students on a pre-order basis. Mid-month the menu and ordering form for the following month will be distributed.

Forgotten lunch? We understand these things can happen; emergency lunch sacks are available. Please remember, however, this option is for emergencies only. Emergency lunch sacks will be charged to your student's TADS account.

## **Kindergarten – 2<sup>nd</sup>**

11:10 – 11:35 AM

## **3<sup>rd</sup> – 5<sup>th</sup> Grade**

11:45AM – 12:05PM

## **6<sup>th</sup> – 8<sup>th</sup> Grade**

12:15 – 12:35 PM

# VOLUNTEER OPPORTUNITIES

Parent involvement is invited, encouraged and expected at Forest Hills since research has demonstrated that this is an important factor in student success and achievement. There are many opportunities for involvement, including:

- field trip drivers and chaperones
- lunchroom helpers
- Pancake Breakfast Committee
- classroom assistants
- buildings and grounds
- auction planning and committees
- PTA
- field trip chaperones
- coaching, and officiating sporting events
- library helpers
- office assistants
- grandpas support group



Parents agree to serve a minimum of 25 hours per family during the school year or pay \$10 per hour not served to the school at the end of the year. Since the school and the student are the beneficiaries, parents are encouraged to give of their time rather than their money.

All volunteer opportunities require a completed background check. To volunteer as a driver for a FHLCS event please also fill out the proof of insurance form. Scan the QR or click [LINK](#) to download these forms.



If you have any questions or need help getting started, please contact the office at (503) 359-4853 or by email at [office@fhlds.org](mailto:office@fhlds.org).

## CHAPEL

Chapel services are held every Wednesday from 8:20 – 9:00 AM at St. Peter's Lutheran Church. Families are welcome to join. There's no need to check-in with the office, just head on over!

## SPORTS

All students wishing to participate in an athletics program must complete the [FHLCS Sport Permission Form](#). To learn more about our sports programs visit the [Student Life](#) section of our website. Email [athdir@fhlds.org](mailto:athdir@fhlds.org) for sports related volunteer coaching opportunities.

