

## COMING UP...

12/22- LUNCH ORDERS DUE!

1/5- COOKIE DAY! Bring \$2.00

1/12- 1/15 NO SCHOOL

1/16- February Newsletter

1/19- COOKIE DAY! Bring \$2.00

1/23- FEBRUARY ORDERS DUE!

1/26- COOKIE DAY! Bring \$2.00



# LUNCHROOM LETTER

JANUARY 2024

## WE'RE HIRING!

Please see below for job  
description.

## ORDER UP!

December lunch orders are  
**DUE FRIDAY, 12/22.**

[ORDER](#)

[VOLUNTEER](#)



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# THIS MONTH



## JANUARY COOKIES

**CHOCOLATE CHIP** cookies are back by popular demand! Cookies can be pre-ordered OR purchased with cash for \$2 after lunch on Fridays for grades 3-8.

**Grades K-2nd MUST PRE-ORDER.**



## SNOW DAYS & LATE STARTS

As winter arrives, late starts and snow days become more of a possibility. **Hot lunch is NOT served on late start days, but students may need to bring lunches from home.** As these days are often unpredictable, and food is ordered in advance, **refunds will not be issued for snow days or late start days.**



**KEEP READING FOR COOL TIPS!**



# NOW HIRING



## **Forest Hills** Lutheran Christian School

### **Job Description – Hot Lunch Assistant – Part-Time Position**

(rev 5/23)

#### **Job Summary**

The Hot Lunch Assistant is responsible for assisting the Hot Lunch Director in executing the hot lunch program at Forest Hills.

#### **General Responsibilities**

- Assisting the Hot Lunch Director as needed
- Overseeing the kitchen staff on assigned days
- Preparing the meals in accordance with the menu and at the direction of the Hot Lunch Director
- Instructing staff on serving portions
- Storing food at proper temperatures at all times
- Maintaining a list of needed items and supplies and communicating that list to the director
- Stocking the salad bar
- Cleaning up all areas of the kitchen and eating area
- Helping to wash dishes

#### **Qualifications**

The Hot Lunch Assistant must hold a Food Handler's License. Kitchen experience is an asset. The Assistant must be personable and able to work with and interact with kids of all ages, as well as parent volunteers.

#### **Accountability**

The Hot Lunch Assistant is accountable to the Hot Lunch Director.

#### **Work Hours, Benefits, Wage**

- The Hot Lunch Assistant will work up to 20 hours per week. The Director will schedule these hours in light of the hours of the others on the team and in accordance with the school schedule needed to run the program
- Workdays will be approximately late August - early June
- This position does not qualify for benefits
- Hourly wage depends on experience. The current range for this position is \$15-\$16 per hour

**TO APPLY, PLEASE SEND RESUME TO  
ERIN YSUNZA AT [YSUNZAE@FHLCS.ORG](mailto:YSUNZAE@FHLCS.ORG)**